

**Minutes of the PPG Meeting Held at Haughton Thornley Medical Centre,
Thornley Street, Hyde, SK14 1JY
6 December 2013**

Present:

Ingrid Brindle (Chair) Marilyn Gollom (Secretary)
Wendy Smallwood (Treasurer/Practice Manager) Yvonne Bennett Bill Burgoine
Dorothy Burgoine Megan Harrison (Assistant Practice Manager) Don Hunter
Dominic Sexton

Apologies: Gill Anderton, Jaqui Gladwin, Dr Lisa Gutteridge, Dr Amir Hannan

1. Welcome:

The Chairman welcomed everyone to the meeting, especially as the weather was particularly bad and everyone's efforts were very much appreciated.

2. Minutes of the Last Meeting:

The minutes from 26 September 2013 were agreed as being correct.

3. Margaret Rickson:

Following Margaret's resignation from the PPG due to ill health, the Practice decided to present Margaret with a Certificate of Achievement for the tireless work she has done for patients and others in the NHS. On 17 October 2013 Dr Lisa Gutteridge (senior Partner Haughton Thornley Medical Centre), Dr Amir Hannan and Wendy Smallwood, (Practice Manager, Haughton Thornley Medical Centre) along with PPG members Yvonne Bennett (ex- Secretary), Marilyn Gollom. (Secretary) and Don Hunter (ex-Chair) visited Margaret at her home to present her with the certificate and her some flowers from the PPG.

Margaret was both shocked but very happy to receive the award and the flowers. A video of the occasion is available on www.htmc.co.uk website.

For all her work, Margaret has been voted 'Top 50 Innovator in the UK' in the Health Service Journal. See www.htmc.co.uk which also shows some of the work that Margaret has been involved with.

4. Healthwatch Update

Anybody who is interested in volunteering to join Healthwatch can find information direct form Healthwatch from www.healthwatchtameside.co.uk or phone them direct on 0161-339 4985.

5. Self-Care Week Market Stall

On Saturday, 24 November 2013 several PPG members hosted a market stall in Hyde Clarendon Centre Mall as the climax to Self-care Week. They were also supported by Dr Lisa Gutteridge and our resident 'Camera Man' Dr Amir Hannan. Lots of self-care health information and free gifts were available to the public. Many patients from Haughton Thornley Medical Centres also stopped by to say hello.

Patients from the PPG wish to thank our Treasurer and Practice Manager Wendy Smallwood for her achieving permission to use The Mall. Go to the website to see photos and videos

6. Dates for 2014

30 January 2014

27 February 2014

These meetings will be held from 1.30-3.00 pm as usual at Thornley House. Would anyone be interested in joining us at the PPG? Please contact the PPG by letter to Ingrid Brindle (Chair) c/o Thornley House or by email to htmcppg@gmail.com. Please suggest a time and day that would be convenient and we will see what can be arranged. If not please consider being a member of a 'virtual PPG' by using email address to contact us with your ideas or questions. Copies of agendas and minutes are available at the Thornley House Patient Zone on www.htmc.co.uk as well as in the waiting room.

7. Patient Participation Group Des

It is necessary that a survey re the PPG be completed by a cross section of patients. Practice Manager Wendy Smallwood and Assistant Practice Manager Megan Harrison will arrange some suggested questions and then email them to PPG members for approval. The questionnaire will then be used in January 2014 ready for the evaluation in March 2014. The following are a possible selection of suitable questions:

The Patient participation Group often puts on "advice" events. These may be about diabetes, heart health or asthma care etc.. Is there anything you would like us to cover?

What could we do to make the patient group interesting to you so that you would want to come?

When the Patient Participation Group plans an event, is it better for you in the morning, afternoon or early evening?

8. Waiting Room upgrade

Improvements to the patient waiting room are to shortly commence. This will include new vinyl flooring to the walkways and new carpet tiles will replace the existing carpet. It is hoped to make the waiting area more user friendly. Chairs will be cleaned and rearranged. Some PPG members are actively involved.

9. AOB

For the next meeting members were asked to put forward suggestions for the role of the PPG and hopefully further ideas may come from the proposed survey in January.

Following the success of the Self-care stand it is hoped to have similar events in the future.

10. How to Contact the PPG

You can email us at htmcppg@gmail.com. We also have our own page on the Practice Website www.htmc.co.uk/pages/pv.asp?p=htmc4 (why not include this in your favourites?) At the bottom of the page is a box where you can make a comment. You could also write your comments and leave them in an envelope, addressed to the PPG Secretary, with the Practice Receptionists at Thornley House.

The next meeting is to be held:

**Thursday 30 January 2014 at 1.30pm, Haughton Thornley Medical Centre,
Thornley House, Thornley Street, Hyde, SK14 1JY, 0161-367 7910**