

Davyhulme Medical Centre

Dr Rachel Howard ◊ Dr Kamani Wijeyesekera ◊ Dr Christopher Tower ◊ Dr Samina Ashraf
◊ Dr Clare Reeves ◊ Dr Lucy Aczel ◊ Dr Chitra Kumar

Patient Participation Group (PPG) Meeting Minutes 20 March 2024

Present:

Barry Wright, chair	Patient Participant
Adrian Smith	Neighbourhood Lead (West)
Ian Hutchinson	Practice Manager
Wendy McDonagh	Patient Services Manager

Apologies:

Gwyn Connor	Patient Participant
Ian Young	Patient Participant
Pamela Morrison	Patient Participant
Stephanie Young	Patient Participant
Dennis Smith	Patient Participant

Update by Adrian Smith - Through the Front Door Project

Thanks to Barry and his wife Brenda for attending the workshop at Stretford Public Hall. The event was informative and interesting to meet PPG members from other surgeries. Email received from Adrian colleague Matthew Perfect requesting a quotation for £2,500. Once this has been raised he will arrange to transfer funds to DMC for PPG to spend as agreed on the Through the Front Door project. Adrian has left literature from current campaign for use in the waiting room and we now need to progress at the next meeting what ideas we would like to go ahead with.

Adrian happy to attend the surgery for a patient workshop. He will also send a survey monkey survey which can be sent as a text campaign to our patient population. Adrian suggested PPG taking copies away to ask friends and family to complete. He will also send media for our waiting room screen.

Patient Survey

Could PPG members please review and come up with suggestions for next meeting. Thanks to Dennis Smith for his feedback.

Website

Could PPG members please look at current website and bring with them suggestions for improvements to the next meeting. Again, thanks to Dennis for his suggestions for improvements. WM to work with Nathan Howard who works on our website to implement any changes that are agreed.

NHS Choices website – Further to last meeting, Ian now has access to this website and will update to reflect the practice. This had previously been set up by an outside agency and we did not have access.

**Through the Front Door
(Earlier Detection of Cancer)
A Summary for General Practices**

Trafford Local Care Organisation (TLCO) and partners have received innovation funding from Greater Manchester Cancer Alliance to help increase the number of cancers that are found and treated earlier. If we get more people with suspected cancer signs and symptoms 'Through the Front Door' at the right time, then more cancers can be successfully treated, and more people will survive.

There are three parts to the project:

1. Producing local campaigns.

When campaigns are localised they are more likely to make a difference.

2. Work with Macmillan volunteers.

This project will support an already active Macmillan Health and Wellbeing Centre in Trafford, which has great volunteers ready and willing to promote our work. And will add messages about the importance of earlier detection to their work.

3. Work with FOUR Patient Participation Groups and General Practices.

Asking them to try different ways to raise the importance of earlier detection. Each Practice will receive a small pot of funding to help with this work.

What does this mean for Practices?

Practices will be invited to take part in places where the need is greatest. That means in communities where cancer is more common, or where not enough people take part in cancer screening when invited. **For example, In Partington and Carrington we know that lung cancer is more of an issue than in other parts of Trafford.**

We would ask PPG members to meet monthly. At these meetings, people will be helped to plan different ways they can spread the message, '**Earlier Detection Saves Lives**'. We think that PPG members will come up with some great ideas.

For example, you could look at how you reach out to patients, run campaigns, work with reception staff (and others) to feel confident knowing what common signs and symptoms are, talk to family and friends, or promote your work in the community.

We will hold workshops so everyone can come together and find out how others have approached this opportunity. These are designed to give you confidence and fresh ideas.

Finally, we would like to use this work to recruit more people to your PPG.

Support for Practices

We will

- Help build people's confidence and ideas by holding workshops to share what has worked elsewhere.
- Provide training so that people know what messages to share and are confident doing so.
- Give support through our Neighbourhood Volunteer Coordinator (Claire) and our Neighbourhood Community Engagement Worker (Berni). Claire or Berni will come to meetings and help you with your plans and ideas.
- Produce local campaign materials for you to use.
- Give each PPG £5,000 to use for their work.

Needed from Practices

We would like:

- A named contact in each practice. We will invite them to the Project Steering Group.
- Patient groups to meet regularly and where possible, every month. The funding can be used to support meetings with travel expenses and refreshments.
- Patient groups to take part with enthusiasm! This work can make a big difference to your local community. We don't expect every idea to be a big or complex one. Some of the best ideas will involve small changes.

Measuring your work.

We will keep this as easy as possible and help where needed. These are some ways we will measure the success of work:

- A few patients and staff to take part in short conversations with us at the start of the project so we can find out what you know and your opinions about cancer. We will talk again at the end of the project to see if anything has changed.
- Collect case studies. This means recording stories about what has happened. They are a great record of work. Usually these are anonymous to preserve confidentiality.
- Share surveys at project start and finish. For example, each PPG member to take 10x short surveys to share with family and friends.

Adrian Smith
Neighbourhood Lead (West)
Through the Front Door Project Lead