

**Minutes of Meeting Held at the Surgery
2 December 2025 at 1730**

Present: John Leslie (JL) Chair
Phil Marston (PM) Secretary
Vicki Abbott (VA)
Lawrence Copeland (LC)
Victoria Ferguson (VF)
Daniel Medhurst (DM)
Dr Dan Pickering (DP)
Sue Pickwood (SP)
Amanda Shaw (AS)
Pat Triffitt (PT)
John Twidell (JT)
Lara Upton (LU)

ITEM AND DECISION	ACTION
<p>CHAIRMAN'S WELCOME.</p> <p>The Chair (JL) welcomed all noting that the meeting would be terminated at 1830 to accommodate the opening ceremony for the new surgery waiting area. JL also expressed the meetings' condolences for the loss of the Secretary's wife.</p>	
<p>APOLOGIES. None</p>	
<p>NON-ATTENDEES. Christine Stanesby</p>	
<p>MINUTES OF PREVIOUS MEETING.</p> <p>The minutes of the meeting held on 2 Sep 2025 were approved.</p>	
<p>MATTERS ARISING.</p> <p>VA stated that the matter of more surgery staff management at PCN meetings had been addressed.</p>	
<p>PRACTICE UPDATE.</p> <p>The Practice report is attached. In respect of the complaints, a discussion regarding vulnerability and follow up action was satisfactorily received.</p>	
<p>CHAIRMAN'S UPDATE.</p> <p>JL submitted his report orally and a written copy is attached to these minutes. He expanded on the fact that Dr James Burden and he had both given presentation to the Uppingham Neighbourhood Forum on 27 Nov 2025. The slides for the two presentations are attached following the Chairman's report. The main area of concern was the number of</p>	

<p>missed appointments and VA stated that the staff were trying to establish why the figure had been so high. The majority of missed appointments were to do with blood tests and reminders were sent out by text on the day before the appointment. There followed a discussion regarding the issue of statins raised by Br Burden's presentation, and it was pointed out that patients were being 'encouraged' to take them under certain circumstances but could refuse if they wished. A review will take place to further understand why the number of missed appointments was so high in October</p>	<p>DM</p>
<p>NEWSLETTER</p> <p>The Winter newsletter was nearing completion and PM asked that it gets to as many people as possible. This could be done in a text with a 'link', leaving the option for the patient to read if they so wished.</p>	<p>.</p>
<p>PCN UPDATE.</p> <p>There was no major update except that Flu & COVID jabs for care homes had been completed. VA noted that LLR ICB and Northants ICB were to be combined and the future remained uncertain.</p>	
<p>DATE OF NEXT MEETING.</p> <p>The next meeting has been set for Tuesday 3 Mar 2026 at 1730 in the Surgery.</p>	