

Billesdon PPG Meeting
Tuesday November 4th 2025 12.30pm, Bushby Surgery

Present:

Dr Wardle (GP Partner), Julie Smith (Practice Manager), Becky Farmer (HR and Data Administrator)

PPG members: John Dyson (Vice Chair), Susan Hart, Margaret Hughes (Secretary), Allan Lee, Ann Markee, Susan Swann (Chair),

Apologies Jean Astill, Ian Hill, Janette Stocks, Roger Vernon

1. Apologies for absence and introductions

SS opened the meeting and invited those present to introduce themselves (see above).

MH listed those members who had sent apologies (see above).

2. Review of Constitution

The Constitution states that this should be reviewed annually.

At the last meeting SS and MH had been actioned to consider and subsequently include a procedure, in The Constitution, for patients to submit positive suggestions for healthcare. The Constitution now includes said procedure; suggestions can be submitted, in writing, to the practice. This amendment was approved by the group.

3. Review of previous minutes dated 24/06/25

The minutes of the previous meeting dated Tuesday 24th June were agreed as a true record and signed by SS.

Of the matters arising / actions recorded the following were noted.

Daniel May (IT) had written to those members who had neither submitted apologies nor attended recent meetings to ascertain their wish or otherwise to remain on the group. Replies had been received and wishes actioned.

The Constitution had been updated (see 2 above).

The editor of the Hallaton magazine is now receiving the newsletter.

4. Practice Report

JS presented the report to the group.

Billesdon Surgery is going ahead with developing the current site. Discussions with the architects are due this week to conclude the scope of the development. Work should start before Christmas this year.

As of 4th November 2025, the uptake of the seasonal vaccination programme given by Billesdon was reported as follows:-
(figures in brackets refer to the 2024 uptake)

Influenza	1456 (1521)
COVID-19	736 (1138)
Pneumonia	117 (142)
RSV	68 (349)
Shingles	152 (185)

The figures for DNA (did not attend) appointments for the period from 1st July to 4th November 2025 was reported as follows:-
(figures in brackets refer to the period 1st Feb 2025 to 30th June 2025)

GP	57 (63)
Nurse	100 (100)
HCA	27 (54)
Phleb	55 (45)
Other	58 (56)
Seasonal vaccinations	43

The South Leicestershire Medical Centre (SLMG), and the Primary Care Network (PCN) partner of Billesdon, has been trialling a new system called Rapid Health. Billesdon has been monitoring the results and understand the feedback from the over 50's to be very good.

Staffing – a new person is due to take up the vacant position in reception next week.

Dr Odii (male) will be the joining the practice in December as a trainee GP. Dr Odii will be replacing the current trainee GP, Dr Hindocha. Trainee GPs are registrar level and on a 4 month rotation as part of their GP training programme.

5. Members' Feedback

Both AL and SS gave the group an update on the discussions / meetings planned with regard to the proposed housing developments in both Thurnby and Houghton on the Hill respectively.

SH queried access to The Podiatry Service. JS confirmed that it is not available through the practice; self-referrals can be made directly to the NHS Podiatry Service through their website.

6. Communication to patients – ideas / messages

The last PPG newsletter had been edited prior to its inclusion in Houghton News potentially causing the narrative to be misinterpreted. Previous to that, newsletters had been included in the magazine without alteration. It was agreed, and reaffirmed by JS, that the newsletter is approved by the practice and thus should not be altered. Editorial constraints on submissions to Houghton News would though be observed.

Planned for inclusion in the next newsletter are the DNA statistics (see 4 above), staff updates and a link to self-referral NHS services.

JS informed the meeting that there has been a change in the staffing and availability of Social Prescribing; it is now available on the first Monday of each month.

The First Contact Physiotherapy Service will be a key feature in the next newsletter. Patients are able to refer themselves directly to this service. There is no need to make a prior appointment with a GP for this referral. Rowell is a Musculoskeletal (MSK) Physiotherapist. More detail will appear in the newsletter.

7. A.O.B

None

Meeting finished at 1.15pm

8. Next Meeting

April 2026; exact date to be confirmed.