## How to register with a GP surgery

To register yourself or someone else with a GP surgery, fill in this form and give it to the surgery you want to register with.

#### You should:

- use a 'tick' or 'x' for boxes where necessary
- complete all sections that apply to you or the person you are registering
- · provide as much information as possible
- use BLOCK CAPITALS
- if you cannot answer a question or it does not apply write 'Not applicable' or 'N/A'
- · only use black or blue ink
- ask at the reception desk of the surgery you want to register with if you need help completing this form

### Which sections should be completed?

- Part A all sections that apply.
- Part B this section is optional, but will help the GP provide the best care.
- Part C only complete these sections if you do not normally live in the UK.

You may be contacted by the GP surgery if you do not complete all the relevant sections.

### Register online

It is quick and secure to register with a new GP surgery online. Check the website of the surgery you want to register with for a link for the 'Register to a GP surgery' service.

### **PART A**

Try to provide as much information as possible. If a question does not apply to you or the person you are registering write 'Not applicable' or 'N/A'.

## Section 1 - Who is registering?

1	Are you registering  Yourself (Go to Section 2 - Patient details)  Someo	ne else
Only pr	rovide your details if you are registering someone else.	
2	Your name	4 Your contact phone number
	Variable to the state of the st	
3	Your relationship to the person you are registering	

You can help save lives as a blood or organ donor. Become someone's lifeline.

Visit www.nhsbt.nhs.uk/lifeline or call us on 0300 123 23 23.

# **Section 2 - Details of patient registering**

1	Title	13	Name and address of UK GP surgery you registered with
2	First name		
			Postcode
3	Last name	14	Have you ever lived somewhere else in the UK?
3	Last name	1-4	Yes No
4	Middle name (if you have one)	15	Last address in the UK
5	Previous last name		
			Postcode
6	Date of birth DD MM YYYY		The NHS and your GP surgery can use these details to
			call, text or email you about health care services.  All phone numbers must be registered in the UK.
7	What is your sex as recorded on your NHS record?	16	Home phone number
•	Female Male Intersex	10	
	Not specified or known	17	Mobile phone number
8	NHS number (if you have it)		
		18	Email address
9	Village, town or city of birth		
10	Country of birth	19	Name of emergency contact
11	Current address	20	Phone number of emergency contact
		21	Their relationship to you
	Postcode		
	No fixed address	22	Name of next of kin
	No lixed address		
12	What postcode did you give to the last GP surgery you registered with?	23	Phone number of next of kin
		0.4	Their relationship to year
		24	Their relationship to you

# **Section 3 - Patients under 18 years**

For children under 12 months only	
Mhere were they born?  England Wales Northern Ireland  Isle of Man Scotland Outside the UK	Where was the mother living when the baby was born?  Postcode
For patients under 18 years  1 Do you attend any of the following?  School Nursery Home school  None of these  2 Address  Postcode	3 Are any of these involved in your care?  Hospital specialist Health worker  Social worker None of these  4 Have you had all your routine vaccinations?  Yes No Don't know  5 Did you get your routine vaccinations in the UK?  Yes No Don't know
The spectron of the section of the	(C) Asian or Asian British Indian Pakistani Bangladeshi Chinese  Any other Asian background  (D) Black/African/Caribbean/British African Caribbean
(B) Mixed or multiple ethnic groups  White and Black Caribbean  White and Black African  White and Asian  Any other Mixed or Multiple ethnic background	Any other Black, African or Caribbean background  (E) Other ethnic group  Arab  Any other ethnic group  Prefer not to say

# **Section 4 - Additional information**

2	Have you registered with a UK GP before?	10	Do you have a carer?
	Yes No		Yes No
3	If you have moved to the UK, what date did	11	What is your relationship to your carer?
	you arrive?		
		12	What type of carer are they?
4	Have you ever served in the UK Armed Forces or were you ever registered with a Ministry of Defence GP in		Young carer, under 18 Paid as a job
	the UK or overseas?		Unpaid, but may get benefits Foster carer
	Yes No Prefer not to say	42	County contact tolonkons sumbon
	If you were given a FMED133A form (sometimes called	13	Carer's contact telephone number
	an FMED1 form) when you left the UK Armed forces, you should give this to your GP surgery.		
5	Do you need an interpreter for your appointments?	14	What pharmacy do you want your prescriptions sent to?
	Yes No		Pharmacy address
6	What language?		
	British Sign Language (BSL)		Postcode
7			You can sometimes collect your prescription items from
7	Are you a carer?  Yes No		your GP surgery instead of having to go to a pharmacy. Your surgery may discuss this with you
		15	Do you live more than 1 mile from your nearest
8	What is your relationship to the person you are caring for?		pharmacy?
			Yes No
9	What type of carer are you?	16	Would you have serious difficulty getting medicines or appliances from your nearest pharmacy?
	Young carer, under 18 Paid as a job		Yes No
	Unpaid, but may get benefits Foster carer		
	Sharing your Summary Care Record Your GP surgery shares your important healthcare information provide you with direct care, such as emergency care or referra (SCR).  Why we share your information Your SCR is shared with healthcare professionals to ensure the things like adverse medical reactions or delays in urgent care.  What information is shared Your SCR contains details of your: - Medicines - illnesses and health probletines - past operations and vaccing your rights You can choose not to share your SCR. However, this will mean information about your healthcare.  If you do not want to share your SCR, speak to your GP.	al to a specific and to a spec	and safety of your care. This reduces the risk of

### **PART B**

You do not have to complete this section. But any information you do give will help the GP give you the best care.

## **Section 5 - Patient health**

1	Have you ever had any of these conditions?	10	Did you receive a blood transfusion before 1996?
	Alzheimer's disease or dementia		Yes No Don't know
	Asthma Cancer Diabetes	11	Have you ever spent more than 6 months in a country
	Epilepsy Heart disease		where there was an increased risk of catching tuberculosis (TB)?
	High blood pressure (hypertension)		Yes No Don't know
	Stroke Thyroid disease	12	Allergies
2	What best describes you?		
_	I smoke I used to smoke		
	I have never smoked Prefer not to say		
3	On average, how many cigarettes do you smoke a day?		
4	What date did you stop smoking? DD MM YYYY		
5	How often do you drink alcohol?		
	Never Monthly or less		
	2 to 4 times a month 2 to 3 times a week		
	4 or more times a week Prefer not to say		
6	How many units of alcohol do you drink on a typical	13	Mental health conditions
	day when you are drinking? 1 pint of 4% beer is 2.5 units. a small 125ml glass of		
	wine is 1.5 units and a 25ml shot of spirits is 1 unit.		
	Units		
7	How often have you had six or more units of		
	alcohol on a single occasion in the last year?		
	Never Less than monthly		
	Monthly Weekly Daily or almost daily		
	Prefer not to say		
8	What is your weight?		
	Kilograms Or Stone Pounds		
9	What is your height?		
	Centimetres Or Foot Inches		

# Section 5 - Patient health (continued)

14	Disabilities	16	Give details of any medication you are taking
			Are any of these repeat prescriptions?
15	Other medical conditions		Yes No
		17	Do you or your carer need to be communicated in an
			accessible format? For example, braille, audio, large format or EasyRead.
			Tell us what you need
		18	Do you or your carer need any reasonable adjustments to make your visit to the GP surgery accessible?
			For example, an audible or visual alert in the waiting room, access to a hearing loop or the support of a note taker.
			Tell us what you need

### PART C

### **Section 6 - Patients from abroad**

Complete this section if you are:

- visiting the UK and do not normally live here.
- currently living in the UK, but do not think of it as your permanent country of residence. For example, you are studying here or have come to the UK as part of your job.
- a permanent resident in the UK and receive a pension or benefit from a European country.

#### Information on eligibility to free care outside the GP practice

Anyone can register with a GP practice and receive free medical care from that practice. However, should you be referred for treatment outside the practice or need unplanned care, for example at a hospital, charges may apply if you are a visitor or temporary resident.

Some groups of visitors or temporary residents are eligible to receive this care free of charge. Documentation may be required to demonstrate eligibility.

Examples of those eligible include:

- · refugees, asylum seekers, those receiving certain forms of state support
- suspected or confirmed victims of modern slavery and human trafficking
- temporary residents with a valid visa of over 6 months. You may have paid the immigration health surcharge with your visa application. Note that assisted conception services remain chargeable to this group
- visitors from the EEA will need to provide their EHIC (European Health Insurance Card), which covers immediately
  necessary unplanned treatment, or a S2 form which covers planned treatment.

Additionally, some services are free of charge to all visitors, including diagnosis and treatment for infectious diseases and sexually transmitted infections.

Immediate necessary care, maternity care and other urgent care that cannot wait until a chargeable visitor's departure from the UK will not be withheld or delayed due to charges. But non-urgent treatment will not be given until full payment is received.

More information can be found in the patient leaflet available from the GP practice.

Select the statement that applies to you
I understand I may have to pay for NHS treatment outside of the GP practice.
I do not have to pay for NHS treatment outside of the GP practice and have documents to prove this.
I do not know if I have to pay for treatment.

### **PART C**

### **Section 6 - Patients from abroad (continued)**

Giving us this information means that if you need NHS care outside the GP practice and you are entitled to that care without charge, it will be easier for you to demonstrate this entitlement.

We'll use the information to establish your chargeable status in order to recover NHS costs from countries responsible for your healthcare where applicable. This will not impact your entitlement to register with the GP practice or to receive free GP services.

1	Tick one of the following						
	I have an S1 form issued by an EU or EEA member state	I am in receipt of a European pension or benefit					
	I am entitled to an EHIC card, but I do not have one	I am in the UK as part of my employment					
	I have an EHIC card issued by an EU or EEA member state	None of these					
	Enter details from your EHIC						
1	Country code	5 Personal identification number					
2	Name	6 Identification number of the institution					
3	Given name	7 Identification number of the card					
4	Date of birth DD MM YYYY	9 Fundam data DD MM VVVV					
4	Date of birth DD MM YYYY	8 Expiry date DD MM YYYY					

#### How will your EHIC and S1 data be used?

By using your EHIC for NHS treatment costs your EHIC data and GP appointment data will be shared with NHS secondary care (hospitals) and NHS Digital solely for the purposes of cost recovery. Your clinical data will not be shared in the cost recovery process. Your EHIC or S1 information will be shared with Business Service Authority for the purpose of recovering your NHS costs from your home country.

All information will be treated as confidential. We ask you to **FULLY** complete this questionnaire to make sure we have accurate details about your medical health if you require treatment before your records arrive from you old Doctor.

xperiences you as our ou please to	at the patient?  Yes Yes		□ No No		
you as our	□ Yes □ Yes		No		
ou please t	☐ Yes				
ou please t	☐ Yes				
ou please t	ell us if		□ No		
ou please t	ell us if		110		
If you are not able to give details of a previous GP, can you please tell us if you are currently claiming asylum in the UK?					
Are you deaf or hard of hearing? ☐ Deaf ☐ Hai					
		Illy sighte			
Yes		⊔ No			
<b>Exercise activity</b> (average number of 20 minute sessions of moderately vigorous activity in 1 week. Moderately vigorous activity means exercise such as walking briskly)			1		
<b>Family History</b> (please tick relevant family history under age 60 followed by what relation they are to you. Only include immediate family; mother, father, brothers, sisters)					
	n calf/lung):				
`	<u> </u>				
ioroditary di					
l Yes		□ No			
Patient Representative Group (PRG)  Did you also know that the surgery has a Patient Representative Group (PRG)?  If you would like further information or would like to know how you can join the group, please ask at reception for further details.					
Patient online services (13+)  From 1.4.2019 all patients will be automatically enrolled for GP Online Services. This will allow you to access a range of services via your computer, mobile or tablet. Once you have signed up, you will be able to book or cancel appointments online, renew or order repeat prescriptions online and view parts of your GP record, including information about medication, allergies.  Login details will be sent to you via the email address you have provided.					
\ r = 1	valking brisk  3 60 followed rs, sisters) es: ma: posis (clots intereditary diagram) Yes tive Group (	moderately vigorous activalking briskly)  □ 3  □ 60 followed by what rests, sisters) es: ma: cosis (clots in calf/lung): ereditary disease:  Yes  tive Group (PRG)? y you can join the group	Yes		

Blood transfusions				
NHS England is committed to identifying all those infected with a b	NHS England is committed to identifying all those infected with a bloodborne illness no matter how			
it is transmitted.				
You may have received infected blood, blood products or tissues i	f you hav	e had:		
an accident	-			
<ul> <li>complications during childbirth</li> </ul>				
surgery or medical treatment requiring blood products or tissues				
The information you give will be used by your GP surgery to consider your suitability for blood			y for blood	
screening in the unlikely event you may have been given infected		•	,	
Did you receive a blood transfusion or blood products or				
tissues before 1996?	□ Yes	□NO	☐ I don't know	



## Information for new patients: about your Summary Care Record

### Dear patient,

If you are registered with a GP practice in England, you will already have a Summary Care Record (SCR), unless you have previously chosen not to have one. It will contain key information about the medicines you are taking, allergies you suffer from and any adverse reactions to medicines you have had in the past.

Information about your healthcare may not be routinely shared across different healthcare organisations and systems. You may need to be treated by health and care professionals who do not know your medical history. Essential details about your healthcare can be difficult to remember, particularly when you are unwell or have complex care needs.

Having a Summary Care Record can help by providing healthcare staff treating you with vital information from your health record. This will help the staff involved in your care make better and safer decisions about how best to treat you.

#### You have a choice

You have the choice of what information you would like to share and with whom. Authorised healthcare staff can only view your SCR with your permission. The information shared will solely be used for the benefit of your care.

Your options are outlined below; please indicate your choice on the form overleaf.

- Express consent for medication, allergies and adverse reactions only. You wish to share information about medication, allergies for adverse reactions only.
- Express consent for medication, allergies, adverse reactions and additional information. You wish to share information about medication, allergies for adverse reactions and further medical information that includes: your illnesses and health problems, operations and vaccinations you have had in the past, how you would like to be treated (such as where you would prefer to receive care), what support you might need and who should be contacted for more information about you.
- Express dissent for Summary Care Record (opt out). Select this option, if you DO NOT want any information shared with other healthcare professionals involved in your care.

If you chose not to complete this consent form, a core Summary Care Record (SCR) will be created for you, which will contain only medications, allergies and adverse reactions.

Once you have completed the consent form, please return it to your GP practice.

You are free to change your decision at any time by informing your GP practice.

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### \*FOR STAFF USE ONLY:

1:	Is the patient in the practice area?						☐ Yes	□ No	
2:	Has the patient	Has the patient been removed from a GP list previously?						☐ Yes	□ No
3:	Has the patient	been removed	from this praction	ce list in t	he past	?		☐ Yes	□ No
4:	Explain the pre	scription policy,	, does the patier	nt agree t	o the po	licy?		☐ Yes	□ No
5:	Explain the Fer	male Doctor pol	icy?					☐ Yes	□ No
6:	Get the patient	to fill in purple	application form					☐ Yes	□ No
7:	Has the patient	t put their post o	code?					☐ Yes	□ No
8:	Ensure all form	s are fully comp	oleted and signe	:d				☐ Yes	□ No
	☐ Ethnicity ☐ First language ☐ Smoking s						noking st	tatus	
9:	☐ Offered smoking support ☐ All other parts ☐ NHS numb					oer / GMS1 form			
	HIV test <b>Yes</b> □ or <b>No</b> □ □ School □ Immunisation history					/			
	Incomplete forms cannot be accepted								
10:	<b>0:</b> Has the patient presented with a valid passport, birth certificate or driving ☐ Yes ☐ Note that I icense AND proof of address?					□ No			
11:	1: Does the patient have a chronic disease (diabetes, COPD or asthma) or an					□ No			
	alcohol score o								
			th nurse. (if diab		k for blo	ods firs	st)	☐ Yes	□ No
	□ Date of appointment: With:								
12:	Does the patient require any medication or do they have a problem they					□ No			
	need to see a d								
13:	Practice leaflet	given?						☐ Yes	□ No
14:	Zero tolerance	policy?						☐ Yes	□ No
Pati	ent Signature					Date			
Staf	f Member					Date			

Form file path: Megadrive>Charlotte>Templates>Patient Registration Forms

# **Signposting to Services**



Please scan the QR code to view this page on our website for more services available to you with further information on each service, and direct links.

Or go to: <a href="https://tinyurl.com/yckrxcnw">https://tinyurl.com/yckrxcnw</a>



Our reception team will signpost you to other services available to you if we are unable to offer you an appointment at the practice as quickly as you would like

Likewise, the GP isn't always the best person for you to see, depending on your current health concern(s)

Signposting allows you to receive the right care, from the right person, when you need it

You can refer yourself to any of these services at any time

### WITHIN THE PRACTICE

Contact us online
Website: tinyurl.com/ContactUsOnline
First Contact Physiotherapist
Please book at reception
First Contact Mental Health
Please book at reception
Social Prescriber
Please speak to reception
Patient Representation Group (PRG)
Website: tinyurl.com/PatientRepresentationGroup

#### **OUTSIDE THE PRACTICE**

Pharmacy First			
Website: nhs.uk/find-a-pharmacy			
NHS 111			
Phone: 111	Online: 111.nhs.uk Age 5yrs+ only	BSL: signvideo.co.uk/nhs111	
GP Extended Access Hub (Our Net)			
Website: umbrellamedical.co.uk/contact Phone: 01922 501 999			
COVID Support			
Website: nhs.uk/nhs-services/covid-19-ser	vices Phone: 119	BSL: signvideo.co.uk/nhs111	

### **MENTAL HEALTH**

18 people die by suicide every day in England and Wales, but help is out there. There's always someone to listen.					
Website: tinyurl.com/TalkingSavesLives (Crisis / 111 / Mind / Shout / Samaritans / YoungMinds / CALM / Papyrus / Combat Stress)					
Crisis Pregnancy Counselling					
Website: tinyurl.com/yu2jxmay	Phone: 01922 649 000		Email: reception@wphcounselling.org		
Talking Therapies					
Website: walsalltalkingtherapies.nhs.u	.uk (self-refer) Phone: 0800 953 0995		995		
<u>Deaf</u> – Psychological Therapy (in BSL)					
Website: tinyurl.com/TherapyBSL	Email: therapie@signhealth.org.uk		84 439 473	<b>Phone:</b> 07966 976 747	
Op COURAGE: the Veterans Mental Health and Wellbeing Service					
Website: opcouragemidlands.nhs.uk	Phone: 0300 323 0137		Email: mevs.mhm@nhs.net		
Cancer Support (Macmillan)					
Website: www.macmillan.org.uk E	<b>Email:</b> via website <b>Phone:</b> 0808 808 00		00	Chat Online: via website	
Bereavement Support					
Website: wbss.org.uk Phone (Adults): 01922 724 841 Phone (Children): 01922 645 035 Email: admin@wbss.org			Email: admin@wbss.org.uk		

### PHYSICAL HEALTH

Minor Eye Conditions Service (MECS)			
Website: primaryeyecare.co.uk/services/minor-eye-conditions-service			
Community Urgent Eyecare Service (CUES)			
Website: primaryeyecare.co.uk/services/urgent-eyecare-service			
Physiotherapy / MSK (Musculoskeletal)			
Website: tinyurl.com/PhysioMSK	Phone: 0121 568 4311 <b>OR</b> 01922 721 172 (ext. 6881) <b>Email:</b> physio@walsall.nhs.uk		

### PLEASE KEEP THIS SHEET FOR YOUR INFORMATION

Self-Refer: phio.eql.ai/provider/walsall-nhstrust				
Podiatry (Foot Care)				
Website: tinyurl.com/WalsallPodiatry	Email: feet.walsall@nhs.net	<b>Phone:</b> 01922 270 380		
Self-Refer: tinyurl.com/29e4w5uw				
Sexual Health (WISH Clinic)				
Website: walsallsexualhealth.co.uk	Email: via the website Phone: 01922 270 400			
Specsavers Audiology				
Website: www.specsavers.co.uk/heari	Website: www.specsavers.co.uk/hearing			
Abortion Services				
BPAS				
<b>Website:</b> bpas.org <b>Phone:</b> 0345 730 4030		Email: info@bpas.org		
NUPAS				
<b>Website:</b> <u>nupas.co.uk</u> <b>Phone:</b> 0333 004 6666		Email: enquiries@nupas.co.uk		
MSI				
Website: msichoices.org.uk Book O	Website: msichoices.org.uk Book Online: tinyurl.com/MSIBookOnline			

### **WELLBEING**

'Caring for Me and You' Carer's Programme				
Website: tinyurl.com/SelfCareProgramme	Email: wht.selfcare@nhs.net	Phone: 01922 605 490		
Be Well Walsall				
Website: bww.maximusuk.co.uk	Email: bewellwalsall@maximusuk.co.uk	Phone: 01922 440 044		
Oviva Diabetes Support	Oviva Diabetes Support			
Website: tinyurl.com/OvivaDiabetes	Email: via website	Self-Refer: via website		
My Smokefree Life App				
Website: mysmokefreelifewalsall.co.uk				
Substance Misuse Service (The Beacon)				
Website: tinyurl.com/BeaconWalsall	Email: thebeacon@walsall.cgl.org.uk	Phone: 01922 669 840		

### **COMMUNITY**

Community Nursing				
Website: tinyurl.com/WalsallCommunityNursin	Phone: 01922 604 920 (option 2)			
Midwife				
Website: tinyurl.com/WalsallMidwives Phone: 01922 656 2		Self-Refer: tinyurl.com/MidwifeRefer		
Health in Pregnancy Service (HiPS)				
Website: tinyurl.com/WalsallHiPS	Email: health.pregnancyservice@nhs.net Phone: 01922 423 252		Phone: 01922 423 252	
Adult Social Care (Social Services)				
Website: tinyurl.com/WalsallSocialServices	Phone: 0300 555 2922	Te	<b>Textphone:</b> 07919 014 925	
Email: initialintake@walsall.gov.uk				
Continence Team				
Website: tinyurl.com/WalsallContinence Em	Email: walsallcommunity@walsall.nhs.uk		<b>Phone:</b> 01922 604 920 (option 2)	

### **DIGITAL SERVICES**

Useful apps for your smartphone or tablet			
Website: tinyurl.com/UmbrellaUsefulApps (parenting / healthy lifestyle / mental health / diabetes / BSL relay)			
Do you wish you could use the internet but don't have a computer or smartphone?			
Website: blackcountryconnected.co.uk	Email: emma.sharman@nhs.net	<b>Phone:</b> 07977 948 895	
Free mobile phone data for people in need			
Website: tinyurl.com/NationalDatabank			

