

# **Minutes of Collingham Medical Centre Patient Participation Group**

## **Meeting 3.11.2025 10a.m.**

### **1. Apologies**

Adrienne Allcock, Jenny Clifford, Jim Barrie

### **2. Introductions & Attendance Sheet**

Linda Dales (Chair), Michael Davies, Alison Cargill, Peter Rowlands, Ann Candlish, Mary Brown, Richard Papworth, Penny Lendon, Barbara Wilson, Samantha Ward (CMC), Sarah Markall (Teams)

### **3. Notes of last PPG meeting**

- a. Minutes of the last meeting were approved
- b. Matters arising not on Agenda: A decision on the priority car parking is still awaited.  
LD asked for comments on the talk from Tarah Perkins at the last meeting. It was agreed that her help in practices without a PPG would be useful.

### **4. Treasurer's Report**

There is no change.

### **5. PPG Objectives 2025 – 26**

- a. Dr Fearn will be CMC representative on a new Primary Care Network PPG. This will be a pilot group with one representative from each practice.
- b. Dr Fearn is very keen to involve a wider number of patients in the PPG. A trial virtual PPG sub-group for Collingham will be started by SW, then continued by SM. Minutes of PPG meetings will be shared by email together with any notifications e.g. flu clinic dates. In the first instance, former members of CMC PPG no longer able to attend meetings in person will be approached. There will be a reply option to be forwarded to the PPG.  
Samantha (PM) will produce a recruitment form. Agreement to share email addresses will be obtained.

### **6. Practice report**

The bra bank has returned to the waiting room.  
We don't have the FFT results for last month as Emma is away but they will be shared at the next meeting.  
Ella sent thanks to PPG members who helped at the flu/covid clinic.  
936 patients received vaccinations on the Saturday.  
CMC will continue to be a collection point for walking aids.

## **7. Patient Feedback from PPG**

Some members have received emails from Patients Know Best regarding electronic communications (Hospital letters and appointments). They are not always easily accessed, and the NHS App has the same information.

AC had a question about having a self-service blood pressure machine in the waiting room for patients to check BPs. They are very expensive; CMC provides small equipment that patients who do not have their own BP monitors may borrow. Samantha (PM) said she would enquire how other practices had found them.

PR suggested that the leaflet stands be re-positioned in the waiting room.

## **8. Flu Clinic**

This was processed very smoothly. 936 patients attended, very few missed appointments. Marshals directed pick-up drivers to the exit for the “queue” for the in/out line.

The Rural Advice Centre raised £600 from raffle ticket sales.

## **9. Next Fleet article**

Due to illness, there will not be a Fleet magazine published until next year.

## **10. Next Poster campaign**

Postponed

## **11. Feedback from other meetings**

See item 5a

## **12. AOB**

None

**Meeting closed at 11.10 am.**

**Date and time of next meeting: Monday 1<sup>st</sup> December at 10 am**