

Wollaton Park Medical Centre
PPG Meeting 20th May 2025 at Wollaton Park Medical Centre

NOTES

Agenda Item	Summary of Discussions and Actions	Responsibility
Social Prescriber - Charlotte	Apologies were given from Charlotte who was unable to attend the meeting. PM to arrange a further date	
Practice update	<ul style="list-style-type: none"> ➤ Appointments: Dr Hicking asked the PPG if they would be happy to support him putting together a leaflet which will also be added onto the website, in relation to what the practice has tried to do to help ease the pressure of booking appointments. All AGREED it would be a good idea and Dr Hicking will put something together and share this with the group. ➤ Premises. Claire is still waiting for the final parts to be fitted in the Health Education room and they will then be ready for the nursing team to use ➤ Staff. Claire confirmed that Dr. McVicar is due to leave at the end of May. ➤ Complaint - discussions took place around a complaint the practice received in relation to appointments. ➤ Claire thanked the PPG for all their support over the years. An advert is out for the role of Practice Manager and it will be the last meeting that Claire will attend as she is leaving. ➤ 	<p>Dr Hicking</p> <p>Claire Glover</p>
	Sue, Julie and Wendy have stepped down from the PPG and we would all like to thank them for their time as members and wish them all the best for the future	
Meeting dates in 2025	Next meeting date in July to be confirmed	