

**Meeting with PPG**  
**02/04/2025**

**1. Housekeeping**

No fire alarms due to take place today. Should the alarm sound, the evacuation process is down the stairs to the main reception area, out through the main door to the assembly point marked just outside of the pharmacy.

**2. Welcome and Introductions/Apologies**

Everyone was welcomed  
Apologies above

**3. Minutes from Last Meeting/Matters Arising**

Agreed

**Minutes**

**4. Updated PPG Policy**

Signed

**5. Stanmore Strollers/ Defib Update**

Worcestershire Walking Group have asked to meet and greet the Strollers on the 8<sup>th</sup> April for photo and drone images.

**Defib Machine**

Rachel has been speaking to Community Heartbeat who clarified the defib machine was not on 'The Circuit' which means it will not show when a 999 call is made in the West Midlands area. To get this on The Circuit, weekly site reports will need to be done and entered on Webnos. Along with this, the battery and defib pads will need replacing. Rachel has ordered battery and pads and will meet with the Strollers on the 8<sup>th</sup> April to assess the defib machine and go through the weekly reporting requirement for Webnos. Graham and Jill have kindly agreed to have a login for Webnos to submit weekly reports with the assistance from Rachel Deakin. Stanmore House Surgery has now taken over the management of the defib for any future replacements/repairs etc. We now have the keycode to get into the defib box and this has also been shared with The Land Oak Pub.

**6. KEMP**

Rachel visited KEMP and met with Russell Halfpenny, Community and Events Fundraiser. <https://www.kemphospice.org.uk/support-us/fundraising/events-challenges/> this is the link for future fundraising events. Rachel will liaise with Russell regarding PPG visiting KEMP as their chosen charity for future fundraising.

Stanmore House Surgery will be hosting an Easter Raffle throughout the week of Easter, all monies raised will go to KEMP Hospice. Jill Riley has kindly agreed to come in on the 14<sup>th</sup> April to help Rachel put up Easter decorations and set up the table for raffle. There will also be an Easter colouring competition for the children with the prize being a giant Mini-Egg Easter Egg.



**7. Practice Update**

Stanmore House Surgery has recruited a new salary GP, Dr Sarah Allen who has joined us from a surgery in Halesowen. This is a 12-month maternity cover as Dr Rachel Watkins is on maternity leave. Dr Allen will be working Wednesdays and Thursdays.

Stanmore House Surgery is now offering Enhanced Access Clinics on a Saturday, this is in collaboration with the 3 surgeries also in the PCN and is done on a rota basis, the first clinic will be on the 24<sup>th</sup> May.

**Current list size is:** 9656

**8. AOB**

VE Day, 8<sup>th</sup> May 2025. This year marks 80-years and as a Veteran Friendly Practice, Stanmore House would like to mark the occasion with the help of the PPG. Maureen, Nancy, Brenda and Mary have kindly offered to come in at some point this day to help sell the wonderful, knitted



poppies crafted by the PPG along with traditional cakes such as Victoria Sponge etc. All monies raised will go to a charity such as the British Legion or Help for Heroes. Rachel will order decorations and arrange cakes etc.

**9. Date of Next Meeting: 9<sup>th</sup> July @ 13:00, Face-to-face at Stanmore House Surgery**