

**Balance Street Health Centre  
Minutes  
Patient Participation Group (PPG)  
AGM Meeting  
Monday, 13 January 2025 at 6.00pm**

**Present:** Ruth Kerry (Chair); Anita Thomas-Epple (Secretary); Ian Rose; Megan Emery (Reception Leader); Gill McGowan; Sue Dallison; Lorraine Tams; Dianne Robbins; Sally-Ann Owen; Kerry Fisher; John Glandfield (Mayor)

**Minutes:** Anita T-E

Agenda Item	Notes	Action
1.	<b>Apologies</b> Gill Simpson (Vice Chair); Carol Pickering (Treasurer); Lynn Furber Tim Hames (Practice Pharmacist); Dr Atherton (GP), James Russell	
2	<b>Annual Report</b> Chair, Ruth Kerry, circulated report. Appendix 1	
3	<b>Treasurer's Report</b> Chair Ruth updated us on the balance as at today: £582.06 For the benefit of new members the existence of the bank account was explained.	
4	<b>Elect Committee Posts for 2025</b> <ol style="list-style-type: none"> <li>1. Chair: Ruth Kerry, Proposed: Anita, Seconded: John</li> <li>2. Vice: Gil Simpson, Proposed: John, Seconded: Ian</li> <li>3. Treasurer: Carol Pickering Proposed: Ian, Seconded: Sue</li> <li>4. Secretary: Anita Thomas-Epple Proposed: John, Seconded: Kerry</li> <li>5. ESDPEG Liaison: <b>Vacancy</b> Derby/Burton PPG: Anita Thomas-Epple, Proposed: Ruth Sec: Ian</li> </ol> Other Members: <ol style="list-style-type: none"> <li>6. Gill McGowan</li> <li>7. Lynn Furber</li> <li>8. Sue Dallison</li> <li>9. James Russell</li> <li>10. Sally-Ann Owen</li> <li>11. Kerry Fisher</li> <li>12. Lorraine Tams</li> <li>13. Ian Rose</li> <li>14. Dianne Robbins</li> <li>15. <b>Vacancy</b></li> <li>16. <b>Vacancy</b></li> </ol> Megan Emery (Surgery Rep) Tim Hames (Practice Pharmacist Surgery Rep) David Atherton (GP Rep) There are currently 14 members of the PPG plus Practice representatives and to maintain the 19 membership there are 2 vacancies. During the year Annabel Mycock and James Kirkman (both students) resigned.	
5	<b>Constitution Review</b> There are no changes.	
6	<b>Date of Next Meeting: January 2026</b>	

## Appendix 1

### Balance Street PPG 2024 Annual Report

1. **Membership** stands at 17. James Kirkman sadly left the group but we were delighted to welcome Dianne Robins.
2. **Meetings** took place in January, March, May, July, September and November. All were well attended.
3. **Visiting Speakers: March:** we welcomed Jason Hayer, the new **Practice manager**. He spoke about his previous experience in the Health Service and what he hoped to would achieve. **May:** We welcomed Dave Basset from **Health Watch**. He gave an outline of the work the organisation does and gave concrete examples of support he could offer. **July: Careline Calling** we welcomed Carolyn Storer to speak about the work of the charity. We were all impressed with work this charity does to support people who need to talk with someone detached from their everyday life to just chat or vent or discuss problems. **September: Wellies Project:** Nick Platt from the Wellies Project gave a very concise but very informative talk about how the Project came to be and the work it does in the area. It has won a Kings Award for Voluntary Service.
4. **ESDPEG** A replacement for Kerrie to represent us at the meetings has proved difficult since she relinquished the role in 2023.
5. **Flu and Booster Saturdays.** These were held in September and October and the PPG provided volunteers for each clinic.
6. **Derby Royal and Queens Burton Hospital PPG Meetings.** Due to illness Anita has been unable to attend these meeting in 2024
7. **PPG Account.** The Account is in credit to the tune of £582.06
8. **Christmas Celebration.** On 17th December the PPG held its annual Christmas celebration. This was our lowest ever attendance at our celebrations, only 3 members of the group were able to attend for what was a very jolly and enjoyable evening.