

**NOTES ON MEETING HELD BY FERNVILLE'S PPG LIAISON GROUP
WEDNESDAY 21ST MAY 2025**

All attendees were welcomed by The Chair.

The group discussed the urgent need for a Secretary to undertake the task of preparing monthly agendas, Minute-taking and booking of meeting rooms. A reach-out has been made to the patients, via the June newsletter, the PPG webpages and their noticeboard in the waiting room. It is very much hoped we will receive applications and interest in the next 2-3 weeks, from both male and female patients. All we require is someone able to take notes and work on a computer and be familiar with emailing etc. Our meetings are held monthly, usually on a Wednesday at 1.30pm for 90 minutes.

The practice management team attended early meeting to discuss practice operational matters.

Notes from the previous meeting were agreed.

All working groups provided their monthly reports to the group:-

The newsletter working group confirmed that the June newsletter is now finalised and ready for publication. A meeting has already been arranged for mid July to work on articles for the September edition.

The NHS app working group are to receive guidance and a demonstration from the practice to enable them to assist patients who require help with uploading the app to their devices.

The noticeboard and webpage working group have worked hard on producing new information for these public areas. It is very much hoped that through these, the patients will have more awareness of the PPG and be keen to join both the virtual group and the liaison group.

The walking group were able to announce their first organised walk – which took place on 12th May, in Gadebridge Park at 11am. A gentle walk through the park, finishing in Old Hemel for a cuppa. It is hoped that more patients will join this 'first steps' walk every Monday, barring bank holidays and torrential rain! It is free to all, you must be over 18 years and if you require assistance, you are very welcome to bring a carer, who does not have to be a patient at Fernville. The walking group reminded us that all potential walkers with certain health concerns, should consult their GP prior to walking as the walk organisers accept no responsibility for any health issues which ensue.

The surveys group who have recently been formed are working on producing a short survey for patients to be circulated in the autumn.

The Total Triage working group reported that there had been compliments received through the practice website on the effectiveness of the new system.

The estates and premises working group reported that the loose toilet seats in the downstairs male and female toilets are to be replaced soon.

With thanks for attendance from the Chair.

The next main meeting of the Liaison Group will be held on Wednesday 2nd July.