

**Minutes of Primary Care Network (PCN) meeting held at Gatcombe House, Portsmouth on  
Wednesday 22nd January 2025 at 5.00 pm**

**Housekeeping**

Housekeeping information was given out by a group member

**Present**

Daniel Ferrett Drayton Surgery Practice Business Manager, Tina Till Kirklands Surgery Business Manager, Josh Batchelor Drayton Surgery Operations Manager, Lucinda Potter Kirklands Operations Manager, Mary Ramsay Chair of Drayton Surgery Patient Participation Group (PPG), Paul Oakley-Cleife Chair of Kirklands PPG, A.F, A.P. D.A. D.C. K.M. M.P. M.V. S.C. S.M.

**Apologies** A.W.

**No contact** A.A. I.R.

Thanks to T.D. For Minutes

**Welcome and Introductions**

Mary and Paul welcomed all to the third PCN meeting. Everyone was reminded the minutes remain confidential until they are ratified. To open the meeting each member was asked to introduce themselves and give their thoughts as to how to recruit new PPG members. A discussion followed with members suggesting ideas such as use of Social Media, attending clinics, having presence in surgery reception and events organised by Social Prescribers. A presence in each surgery Reception is not very fruitful as patients want their appointment. Both groups agreed they were committed to encouraging more patients to be involved.

**Action points carried forward from previous meeting**

Mary told the group that she had enquired from Stephen Orobio whether the billboards being designed and distributed by Hampshire and IOW (HIOW) had been actioned yet. Stephen has confirmed the posters are still in the design stage.

**Presentation by Social Prescriber**

Mary introduced Katie Stevens, Primary Care Network (PCN) social prescriber.

Katie explained her role within PCN, answering any questions at the time. She works across both surgeries. She shares the role with Matt who divides his time across both surgeries. Funding is proportional to the size of each surgery. In 2009 NHS England set up additional roles, Social Prescriber being one. They are funded from a separate budget. She explained they are there to take pressure off GPs. Their work covers housing, bereavement and financial issues. They are currently holding information evenings and coffee mornings. These events are proving beneficial to people who are isolated or suffering from anxiety particularly in the north of the city.

A new service in the north of the city is veteran support. Some services are not suitable for both surgeries because of the needs. Katie added she had found Kirklands patients were reluctant to engage, the demographics were also different which could be the reason. An issue which was identified was there is no support for young mums, most of the services no longer exist.

Paulsgrove library has recently become an additional location for their presence.

A gardening club is starting up, Drayton surgery to benefit from work on the space in front of the building. A men's shed is in the planning stage at Drayton.

Katie said she is currently holding coffee mornings at Drayton church of Resurrection, she stated it would be good to do more with Kirklands patients. She did follow this up that there is already more provision in the South of the city. Each surgery has different issues, Drayton is loneliness whereas Kirklands is around finance and housing. Each PPG should be aware of these events so they can support or attend.

**Action: PPG chairs to liaise with Katie as to various events**

Katie felt the need was more in Drayton but if Kirklands can identify a suitable location for a coffee morning she would investigate.

**Actions Kirklands PPG to identify the need and ways of engaging patients**

Katie told the group the Social Prescriber quarterly newsletter is online. Drayton will put a PCN link on their website. Kirklands currently are considering a Facebook page.

Katie stated they do refer patients to various organisations with activities and social interaction.

**Future meetings.**

At the first PCN meeting it was agreed that at the third meeting it would be discussed as to whether meetings were viable and as to their future. It is believed Portsmouth North PCN is the only PCN PPG.

Everyone agreed they were beneficial and to continue at 6 month intervals. It was felt it was important for the PCN and working relationships between each PPG. The current venue has been secured provided not previously booked.

The format is likely to involve a PCN update, a presentation including questions and AOB

The meeting time was discussed at length, it was decided they will be held within surgery hours as surgery staff already have a long working day. If this didn't fit with any group member's working schedule it would be acceptable for late arrival. When a quick summary of the meeting would be provided.

Drayton PPG already met and will continue to meet within surgery hours.

**Action: Kirklands will discuss their timings at the next PPG meeting.**

**AOB (un-notified prior to meeting)**

A Group member asked for future help within the PCN as to care of Dementia patients. An update received from HIOW following the last meeting was that this was still being considered by commissioners. Locally any funding for Dementia nurses would result in PCN funding being affected and vital additional roles would be removed. The matter had been discussed with the local MP at Drayton's recent PPG meeting.

**Meeting close**

Everyone agreed the meeting was beneficial, both groups were learning from each other.

The minutes of the meeting will be discussed at each respective PPG meeting. Once agreed they will be made public.

Meeting closed 6.28pm

Next meeting Wednesday 23rd July at 5.00pm at Gatcombe House.

**Glossary of terms**

**ANP Advanced Nurse Practitioners**

**DNA Did not Attend**

**PPG Patient Participation Group**

**PCN Primary Care Network**

**GDPR General Data Protection Regulations**

**TOR Terms of Reference**

**CCG Clinical Commissioning Group**

**ICB Integrated Care Board**

**ICS Integrated Care System Integrated Care Board**

**ICP Integrated Care Providers**

**FTA Failed to attend**

**CQC Care Quality Commission**

**QOF Quality Outcomes Framework**