



Wistaria & Milford Surgeries - Infection Control Annual Statement 2025

Purpose

The annual statement will be generated each year, in accordance with the requirements of The Health and Social Care Act 2008 Code of Practice on the prevention and control of infections and related guidance. It summarises:

Our Practice is committed to ensure a safe and clean environment for our Patients & Staff.

- Any infection transmission incidents and any action taken (these will have been reported in accordance with our Significant Event procedure)
- Details of any infection control audits undertaken and actions
- Details of any risk assessments undertaken for prevention and control of infection
- Details of staff training
- Any review and update of policies, procedures and guidelines

Infection Prevention and Control (IPC) Lead

Wistaria & Milford Surgeries Lead for Infection Prevention and Control is Dr Alice Mavrogordato completed training in August 2018. Dr Mavrogordato will undertake a further face-to-face course when available but completes an online training module each year.

The IPC Lead is supported by lead nurse Tiffany Burrows, Lead Nurse and Jan Lamont, Practice Manager.

Tiffany was appointed lead nurse in June 2025 and is supported by Sian Davies who is our Deputy Manager and previous lead nurse. Tiffany will attend the IC forum on 15th July 2025.

Sian Davies completed Infection control training to level 2 in February 2024 and regularly attends the IPC forum meetings where she receives updates to implement changes to our Practice. Sian had her triannual H&S in March 2024 and will be due again in 2027. Her last IC forum was 25th March 2025.

Jan Lamont completed triannual Health & Safety training in July 2023 and will be due further training in July 2026.

Emma Wandowski, Operations Manager completed Health & Safety risk assessment for Managers in November 2022 and will require an update in 2025.

The IPC lead and lead nurse supporting her role will attend tri-annual training on rotation so that all members of the IPC team remain updated. All infection control training is disseminated to the rest of the nursing team.

Infection transmission incidents (Significant Events)

Significant events (which may involve examples of good practice as well as challenging events) are investigated in detail to see what can be learnt and to indicate changes that might lead to future improvements. All significant events are reviewed regular at clinical / staff / partner meetings as appropriate, and learning is cascaded to all relevant staff.

In the past year there have been no significant events raised that related to infection control. An audit on Minor Surgery was undertaken by Dr Ian Murray in June 2025 and we can report there were no infections following minor operations or joint injections.

All cold chain incidents are reported via the Practice intranet and via Datix should our in-house UPS fail.

Infection Prevention Audit and Actions

The Annual Infection Prevention and Control audit has been completed annually by Sister Sian Davies and discussed with the IPC lead and the Practice Manager.

As a result of the audit, the following things have been changed in Wistaria & Milford Surgeries:

- Continue to monitor carpet cleaning
- Linked and locked clinical waste bins to reduce risk
- Bi-monthly audit with two counties cleaning
- De clutter and refresh of all waiting areas
- All clinical rooms now have non-fabric seating, including those used by the clinicians
- All window vertical blinds and curtains have been replaced across both sites with roller blinds.
- Further replacement of carpets to hard floors in GP rooms at Milford & Wistaria if NHS/CCG funding allows. Any refurbished rooms in the meantime will have their carpets replaced with durable hard flooring
- 6 monthly hard floor deep clean
- Possible landlord refurbishment at Wistaria will ensure total removal of carpets - ?2027
- Infection control, use of PPE's and handwashing training at induction for all new staff
- Annual hand wash hygiene onsite annual training has been completed for all admin staff
- All Practice Nurses have completed online training in the last year

The Practice continually audits hand washing and has information alongside all sinks for both patients and staff. In addition to online training, Practice staff had a face-to-face update in infection control and handwashing practical in May 2025.

Wistaria & Milford Surgeries plan to undertake the following audits during the following year:

- Annual Infection Prevention and Control audit
- Minor Surgery outcomes audit
- Regular domestic cleaning audits
- Annual Waste Audit

- The practice follows the current covid 19 guidance from our IPC team and continues to monitor risk reduction as appropriate in the practice.
- Review of Practice waste, recycling and food waste planned for September 2025

Risk Assessments

Risk assessments are carried out so that best practice can be established and then followed. In the last year the following risk assessments were carried out / reviewed:

Annual infection Control Audit Risk assessment at all sites by Sister Sian Davies & Tiffany Burrows

Waste Audit for all sites by Sister Sian Davies & Tiffany Burrows

Regular IPC meetings between Lead Nurse & Practice Manager

Legionella (Water) Risk Assessment: The water supply is monitored at six monthly intervals by Emma Wandowski.

Immunisation: As a practice we ensure that all of our clinical staff are up to date with their Hepatitis B immunisations and offered any occupational health vaccinations applicable to their role (i.e. MMR, Seasonal Flu). We take part in the National Immunisation campaigns for patients and offer vaccinations in house and via home visits to our patient population. The practice has a policy which is reviewed annually to support this.

Cleaning is outsourced to Two Counties Cleaning Company who regularly audit their staff and report any findings to the Practice Manager. The lead nurse and Two Counties regularly carry out cleaning audits at both sites throughout the year.

Training

All staff receive hand washing training at induction and at practice away days using a UV light box and training in infection prevention and control. This training is face to face, all areas with sinks display hand washing techniques. Staff also receive appropriate training and use of PPEs (face to face).

Our lead nurse has undertaken specialist training in infection prevention and control and regularly attends the Infection Control Forum throughout the year.

Any ad-hoc training at Target or Practice Nurse Forum sessions relating to infection are disseminated at the bi-monthly joint nurse meetings.

Policies - All Infection Prevention and Control related policies are in date for this year:

- Cleanliness & Infection Control Policy
- W & M Coronavirus Policy
- Needle stick Injury Poster
- Infection Control Audit Sheets
- Two Counties Cleaning Check Lists
- Health & Safety Policy
- Guidance for Staff re Hep B and other vaccines
- Donning & Doffing of PPE

Policies relating to Infection Prevention and Control are available to all staff and are reviewed and updated annually and all are amended on an on-going basis as current advice, guidance and legislation changes. Infection Control policies are circulated electronically amongst staff for reading and discussed at meetings on an annual basis.

Responsibility - It is the responsibility of each individual to be familiar with this Statement and their roles and responsibilities under this.

Responsibility for Review - The Infection Prevention and Control Lead and the Practice Manager are responsible for reviewing and producing the Annual Statement. Review date May 2023.

Dr Alice Mavrogordato's

Mrs Jan Lamont

Sister Tiffany Burrow



GP Partner

Practice Manager

Lead Nurse

For and on behalf of the Wistaria & Milford Surgeries