

## Private Fees (Non-NHS Work)

### Information for patients and third parties

The Government's contract with GPs covers medical services to NHS patients, including the provision of ongoing medical treatment. In recent years, however, more and more organisations have been involving doctors in a whole range of non-medical work.

Sometimes the only reason that GPs are asked is because they are in a position of trust in the community, or because an insurance company or employer wants to ensure that information provided to them is true and accurate.

The BMA (British Medical Association) suggest fees for non-NHS work, which is not covered under GP's NHS contract, to help GPs set their own professional fees.

**However, the fees are guidelines only not recommendations, and a doctor is not obliged to charge the rates suggested.** The BMA recommends that GPs tell patients and third parties in advance if they will be charged, and how much. It is up to the individual doctor to decide how much to charge.

**Thank you for your understanding**

We have addressed some of the concerns raised in this area below

### **Do GPs have to carry out non-NHS work for their patients?**

With certain limited exceptions for example, a GP confirming that one of their patients is not fit for jury service, GPs do not have to carry out non-NHS work on behalf of their patients.

Whilst GPs will always attempt to assist their patients with the completion of forms for example for insurance purposes, they are not required to do such non-NHS work.

### **Why does it sometimes take my GP a long time to complete my form?**

Time spent completing forms and preparing reports takes the GP away from the medical care of his or her patients. – Please note for our practice the standard waiting time for reports is 28 days. Should you need this expedited, there may be a fee incurred.

Most GPs have a very heavy workload, and administration takes up an increasing amount of their time, so many GPs find they must complete this work outside of and in addition to their normal working time.

### **I only need the doctor's signature – what is the problem?**

When a doctor signs a certificate or completes a report it is a condition of remaining on the Medical Register that they only sign what they know to be true.

To complete even the simplest of forms therefore, the doctor might have to check the patient's entire medical record. Carelessness or an inaccurate report can have serious consequences for the doctor with the General Medical Council (the doctors' regulatory body) or even the police.

### **Private Fees**

A list of our current fees (to be reviewed again in April 2026) is provided below. All fees must be paid in advance of work being completed and supplied.

The practice reserves the right to suspend and/or extend processing times for private, non-NHS work at any time during busy periods.

**VAT** – is chargeable where the request is NOT linked to the patient's care ie. **protection, maintenance or restoration.**

<b>Private Service Request</b>	<b>Who Pays?</b>	<b>£ Fee (Excluding VAT - where applicable)</b>
To whom it may concern letters (Short GP letters) to support claims such as college, housing & Insurance. Also forms required for private referral requests.	Patient	45
To whom it may concern (Confirmation of Registration)	Patient	30
Letter to Travel	Patient	40
DVLA Report	Patient	40
DVLA Examination	Patient	120
Holiday Cancellation Certificate (Excluding Examination)	Patient	90
Holiday Cancellation Certificate (Including Examination)	Patient	140
Adoption and fostering	Patient/ Agency	150
Private Sicknote	Patient	40
Private Prescription	Patient	30
Firearm/Shotgun Certificate	Patient	90

Firearm/Shotgun Certificate (Including Examination)	Patient	140
Private medical examinations for HGV, PSV, Taxi, Driving medicals (Subject to GP availability) **Patients making appointments for HGV/Taxi medicals should bring their completed form, a urine sample, and ensure they have had an eye test prior to the appointment	Patient	150
Sickness/accident claim form completion	Patient	60
<b>Legal requests (usually by Solicitors/Insurance companies):</b>		
Report Request		120
Report with Examination		150
Court of Protection (COP3)/Lasting Power of Attorney (LPA) – Mental Capacity Assessment Included		We cannot complete these
<b>INSURANCE REPORTS – All requests must have the accompanying consent form completed by the patient.</b>		
Medical Records – 2 <sup>nd</sup> copy (iGPRs)		Subject to file size
Medical Report – 2 <sup>nd</sup> copy (iGPRs) – With Examination		Subject to file size
Additional Information Request		60
<b>OTHER 3rd party requests:</b>		
Requests for report by employer/occupational health		140
Armed forces		90